

Editorial note **of “Humanities and Social Studies” (ISSN 2081-2493)**

The articles should be sent to **kubickirad@wp.pl**. The article should follow the requirements listed in the editorial note.

- the paper should have the same content in its Polish and English versions. Non-Polish authors are requested to submit the paper in English only;
- each paper should be accompanied by a **keywords** and brief **abstract** (about ½ page), one version in Polish and the other in a language other than that of the paper itself. Non-Polish authors are requested to deliver the abstracts in English, and in one of the following languages – Polish, German, Russian or French;
- the title of the paper should be in Polish, and in the language of the paper and the foreign abstract. Non-Polish authors are not required to translate the title into Polish;
- the length of the paper with its abstracts should be up to 40 000 characters including spaces;
- 2-cm margins;
- the type of the main paper and abstracts – Times New Roman, 12; 1,0 line interline;
- quotations used in the paper should be written in inverted commas, normal typeface;
- illustrations, charts and graphs should be numbered and have their titles placed above them, and their sources below;
- any (relevant) graphics should be prepared for direct use without further processing. They should be embedded in the paper and also sent as separate files in JPEG or TIFF format. Illustrations are in grey hues or black and white, not color.

Note:

- the footnotes at the bottom of the page with abbreviations in Latin (*ibidem*, *idem*, *eadem*), the type of the footnotes – Times New Roman, 10; 1,0 line interline;
- the footnotes referring to archives should contain the original name of the archives, the original name of the archival collection, the signature and page/card numbers – normal typeface, e.g.:
 1. Archiwum Główne Akt Dawnych w Warszawie, Komisja Rządowa Spraw Wewnętrznych, sig. 6231, pp. 172-173.
 2. Archiwum Państwowe w Radomiu, Zarząd Dóbr Państwowych, sig. 4943, pp. 55-56.
- the footnotes referring to a single author's book should contain: the author's name (the first letter of the name and the full surname), the original title of the book (*in italics*), the place and year of the edition and the page(s) numbers, e.g.:
 3. R. Kubicki, *Opatów i dobra opatowskie w drugiej połowie XVIII wieku*, Toruń: Dom Wydawniczy Duet, 2010.
- the footnotes referring to collective publications should contain: the name of the author of the paper (the first letter of the name and the full surname), the original title of the paper (*in italics*) and then (after [in:]), e.g.:
 4. R. Kubicki, *The City of Opatów and Opatów Landed Estates under Austrian Rule (1794-1809)*, [in:] *Die galizische Grenze 1772-1867: Kommunikation oder Isolation?*, eds. Ch. Augustynowicz, A. Kappeler, Wien 2007, pp. 103-104.

- the footnotes referring to scientific journals should contain the author's name (the first letter of the name and the full surname), the original title of the paper (*in italics*), the original title of the journal (in inverted commas), the year, the volume (number), e.g.:
 - R. Kubicki, *European Manifesto of the Civic Platform in the 2014 European Parliamentary Election*, „Slovak Journal of Public Policy and Public Administration”, vol. 2, no. 1, 2015, p. 65.
 - R. Kubicki, *Pierwsze partie chłopskie w Szwecji – Lantmannapartiet, Bondeförbundet i Jordbrukarnas Riksförbund*, „Studia Humanistyczno-Społeczne”, vol. 8, 2014, p. 70.
- the footnotes referring to newspaper publications should contain: the name of the author (the first letter of the name and the full surname), the original title of the article (*in italics*), the original title of the newspaper or magazine (in inverted commas), the number, the date of the publication (for daily and weekly magazines – the number, day, month and year; for the monthly and quarterly – the number, month and year) and page numbers, e.g.:
 - F. Zakaria, *How will Obama handle Ryancare*, “Time”, vol. 177, no. 15, 18 April 2011, p. 39.
 - J. Paradowska, *Jak hartował się Waldemar Pawlak*, “Polityka”, 7 October 2006, p. 30.
- footnote references to the Internet should include if possible the author's name (the first letter of the name and the full surname), the original title (*in italics*), and above all the exact address of the website and the date of access:
 - D. D. Kirkpatrick, *19 Americans in Egypt face trial in inquiry over funding*, http://www.nytimes.com/2012/02/06/world/middleeast/egypt-will-try-19-americans-on-criminal-charges.html?_r=1&hp [05.02.2012].
- references to legal acts published in the Journal of Laws the full name of the act (*in italics*) together with the date of enacting the bill should be given, the abbreviation of the name of the laws journal (in inverted commas) then the year, the number, the position and the page number:
 - Ustawa z dnia 15 lipca 2011 r. o kontroli w administracji rządowej*, “Dz. U.”, 2011, no. 185, pos. 1092, pp. 10614-10624.
- when referring to several works by the same author the following procedure/protocol should be followed: the author's name (the first letter of the name and the full surname), abridged title – without suspension points, written in italics for instance referring to example number 4 above:
 - R. Kubicki, *The City*, p. 105.
 - Ibidem*, p. 107.

Bibliography:

- the footnotes referring to archives should contain the original name of the archives, the original name of the archival collection, the signature (sig.), e.g.:

Archiwum Główne Akt Dawnych w Warszawie, Komisja Rządowa Spraw Wewnętrznych, sig. 6231.
 Archiwum Państwowe w Radomiu, Zarząd Dóbr Państwowych, sig. 4943.

- the footnotes referring to a single author's book should contain: the full author's name (first the full surname, and next the full name), the original title of the book (*in italics*), the place, name of the publishing house and year of the edition, e.g.:

Kubicki Radosław, *Opatów i dobra opatowskie w drugiej połowie XVIII wieku*, Toruń: Dom Wydawniczy Duet, 2010.

- the footnotes referring to collective publications should contain: the full name of the author (first the full surname, and next the full name) of the paper, the original title of the paper (*in italics*) and then (after [in:]), e.g.:

Kubicki Radosław, *The City of Opatów and Opatów Landed Estates under Austrian Rule (1794-1809)*, [in:] *Die galizische Grenze 1772-1867: Kommunikation oder Isolation?*, eds. Ch. Augustynowicz, A. Kappeler, Wien: LIT, 2007, pp. 101-113.

- the footnotes referring to scientific journals should contain the full author's name (first the full surname, and next the full name), the original title of the paper (*in italics*), the original title of the journal (in inverted commas), the year, the volume (number) and the pages numbers, e.g.:

Kubicki Radosław, *European Manifesto of the Civic Platform in the 2014 European Parliamentary Election*, „Slovak Journal of Public Policy and Public Administration”, vol. 2, 1/2015, pp. 63-81.

Kubicki Radosław, *Pierwsze partie chłopskie w Szwecji – Lantmannapartiet, Bondeförbundet i Jordbrukarnas Riksförbund*, „Studia Humanistyczno-Społeczne”, t. 8, 2014, pp. 61-78.

- the footnotes referring to newspaper publications should contain: the full name of the author (first the full surname, and next the full name), the original title of the article (*in italics*), the original title of the newspaper or magazine (in inverted commas), the number, the date of the publication (for daily and weekly magazines – the number, day, month and year; for the monthly and quarterly – the number, month, and year) and page numbers, e.g.:

Zakaria Fareed, *How will Obama handle Ryan care*, “Time”, vol. 177, no. 15, 18 April 2011, pp. 39-40.

Paradowska Janina, *Jak hartował się Waldemar Pawlak*, “Polityka”, 7 October 2006, pp. 28-31.

- footnote references to the Internet should include if possible the full author's name (first the full surname, and next the full name), the original title (*in italics*), and above all the exact address of the website and the date of access:

Kirkpatrick David D., *19 Americans in Egypt face trial in inquiry over funding*, http://www.nytimes.com/2012/02/06/world/middleeast/egypt-will-try-19-americans-on-criminal-charges.html?_r=1&hp [05.02.2012].

- references to legal acts published in the Journal of Laws the full name of the act (*in italics*) together with the date of enacting the bill should be given, the abbreviation of the name of the laws journal (in inverted commas) then the year, the number and the position:

Ustawa z dnia 15 lipca 2011 r. o kontroli w administracji rządowej, “Dz. U.”, 2011, no. 185, pos. 1092.